

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

1. Unusual Demand Report dated 6/12/14

REVENUE

Mr. Travis Hulseby

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Agenda:
 - A. Week of 05/13/14 – 05/19/14
 - B. Week of 05/20/14 – 05/26/14
 - C. Week of 05/27/14 – 06/02/14
3. Purchasing Exception Report:
 - A. Week of 05/13/14 – 05/19/14
 - B. Week of 05/20/14 – 05/26/14
 - C. Week of 05/27/14 – 06/02/14
4. Encumbrance Report:
 - A. Week of 05/13/14 – 05/19/14
 - B. Week of 05/20/14 – 05/26/14
 - C. Week of 05/27/14 – 06/02/14
5. Credit Card Statement Closing 04/25/2014

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

- | | | |
|----|------------------|----------|
| 6. | David Willoughby | \$801.00 |
| | Gary Nelson | \$776.29 |

Alabama Water Pollution Control 69th Annual Conference
Mobile, AL – July 20-23, 2014
Continuing Education

Family Court

7.	Monique Campbell	\$636.51
	Toni Richardson	\$729.12
	Tiffany Roper	\$1,548.51
	APPA Conference	
	New Orleans, LA – August 3-6, 2014	
	Continuing Education	

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization – State Funds

8.	Lisa Meuse	\$324.79
	Association of Alabama Tax Administrators Conference	
	Orange Beach, AL – June 15-16, 2014	

Community and Economic Development – Grant Funds

9.	Margaret Lynn Smith	\$666.84
	Getting to the Heart of Compliance	
	Atlanta, GA – June 9-12, 2014	
10.	Frederick Hamilton	\$517.57
	The Atlanta Youth Forum	
	Atlanta, GA – June 17-18, 2014	

Family Court

11.	Cynthia Bunton-Frazier	\$69.00
	JDAI Intersite Conference	
	Montgomery, AL – May 29, 2014	
	State Requirement	

Finance

12.	George Tablack	\$4,326.59
	Marketing Debt	
	Various New York Trips – November 4-21, 2013	

Revenue

- | | | |
|-----|--|----------|
| 13. | Pam Billups
GFOAA 7 th Annual CGAT Conference
Montgomery, AL – June 18-19, 2014
Continuing Education | \$398.70 |
|-----|--|----------|

Roads and Transportation

- | | | |
|-----|---|------------|
| 14. | Kelly Watson
Course C606 The Environmental Process
Course C802 Legal Aspects of Easements
Course C600 Environmental Awareness
Course C304 When Public Agencies Collide
Birmingham, AL – 4 Online Courses
Continuing Education | \$1,060.00 |
|-----|---|------------|

Tax Assessor-Bessemer State Funds

- | | | |
|-----|---|------------|
| 15. | Andrew Bennett
AATA Summer Conference
Orange Beach, AL – June 15-18, 2014 | \$2,116.76 |
|-----|---|------------|

FOR INFORMATION ONLY

Personnel Board

- | | | |
|-----|--|--------------------------|
| 16. | Guy Dewees
SHRM Staffing Management Conference
Nashville, TN – April 27-30, 2014 | \$2,066.32 |
| 17. | Brian Bellenger
James Tornabene
2014 International Personnel Assessment Council | \$1,338.50
\$1,005.04 |
| 18. | Tiffany Owens
Alabama State University Spring 2014 Career Fair
Montgomery, AL – April 10, 2014 | \$300.00 |

Sheriff

- | | | |
|-----|--|----------------------|
| 19. | Timothy Sanford
William Schuelly
Diamondback Specialized CMV Training
Hoover, AL - June 26-27, 2014
Continuing Education | \$250.00
\$250.00 |
|-----|--|----------------------|

20.	Scott Tucker	\$25.00
	William Powell	\$25.00
	Joseph Wordell	\$25.00
	Tim Graham	\$25.00
	In Custody Death Excited Delirium	
	Florence, AL – December 9, 2013	
	Continuing Education	
21.	Timothy Graham	\$25.00
	Joseph Wordell	\$25.00
	Scott Tucker	\$25.00
	William Powell	\$25.00
	Emotionally Disturbed Persons	
	Florence, AL – December 11, 2013	
	Continuing Education	
22.	Aubrey Finley	\$881.62
	FBINAA Re-Trainer	
	Orange Beach, AL – June 8-11, 2014	
	Continuing Education	

POSITION CHANGES AND/OR REVENUE CHANGES

23.	Environmental Services Department	\$2,039,399.10
	Add additional funds from ESD fund balance to encumber the contract titled 2014 Sanitary Sewer Repair and Replacement Contract 1 with Global Construction and Engineering.	
24.	Emergency Management Agency	\$55,000.00
	Increase revenue and expenditures to record 2014 Cities Readiness Initiative funding.	

OTHER BUDGET TRANSACTIONS

25.	Roads & Transportation	\$934,645.48
	Add a purchasing memorandum to purchase the following: 2 Loader Pits, 2 Scag 52" Cut Heavy Duty Mowers, 3 Bucket Trucks, and 3 Dodge R1500 1/2 Ton Extended Cab 4WD.	
26.	Environmental Services	\$112,632.00
	Add a purchasing memorandum to purchase 1 39' Tag Along Trailer, and 1 Maintenance Truck.	

INFORMATION TECHNOLOGY

Mr. Roosevelt Butler

27. **Strategic Allied Technology (InfoBlox – Annual Maintenance) - Contract #3030**
Annual maintenance renewal for InfoBlox products that enable IT technical staff to manage, control, and optimize DNS, DHCP, and other datacenter & network services.

Contract Term:	08/18/14 – 08/17/15
Original Budget:	\$233,491.00
Current Remaining Budget:	\$75,283.03
Requested Amount:	\$12,464.00
Remaining Budget After Requested Amount:	\$62,819.03
30 Day Cancellation:	Yes

28. **Archives Security, Inc. (Off-Site Data Protection) - Contract #5138**
Annual support renewal for off-site data media protection for mainframe backup tape.

Contract Term:	07/01/14 – 06/30/15
Original Budget:	\$639,085.00
Current Remaining Budget:	\$136,443.95
Requested Amount:	\$15,000.00
Remaining Budget After Requested Amount:	\$121,443.95
30 Day Cancellation:	Yes

29. **B&L Associates (B&L Virtual Tape Server (VTS) Upgrade - Contract #6208**
Software & hardware upgrade to the County's Virtual Tape Server (VTS) that supports backup and recovery of the county mainframe systems.

Contract Term:	07/01/14 – 06/30/15	
Original Budget: 2210 /530500 & 2220/511410	\$3,610,000.00	\$639,085.00
Current Remaining Budget:	\$2,203,395.13	\$121,443.95
Requested Amount:	\$11,900.00	\$13,334.00
Remaining Budget After Requested Amount:	\$2,191,495.13	\$108,109.95
30 Day Cancellation:	Yes	

SHERIFF'S OFFICE

Sheriff Mike Hale

30. **Yarbrough Company - Contract #4076**
Food Services at the Jail to extend current contract one additional year.
(Acknowledgment Only)

Contract Term:	1 year
Original Budget:	\$893,000.00
Current Remaining Budget:	\$2,534.58 until funding available
Requested Amount:	\$0.00 until funded
Remaining Budget:	\$2,534.58 until funding available
30 Day Cancellation:	Yes

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

- 31. **E-Ring, Inc. - Contract #6191**
 Mobile Assessment Module – Software that will allow the Jefferson County Tax Assessor’s Office to process exemptions from an I-Pad or I-Phone

Contract Term:	Annual
Original Budget:	\$1,105,000.00
Current Remaining Budget:	\$864,079.00
Requested Amount:	\$78,000.00
Remaining Budget After Requested Amount:	\$786,079.00
30 Day Cancellation:	No

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens